

ALABAMA
HOSA FUTURE HEALTH PROFESSIONALS
BOARD OF DIRECTORS

BYLAWS

ARTICLE I
GOVERNANCE STRUCTURE

Section 1. There shall be an Alabama HOSA Board of Directors separate from the Alabama HOSA Executive Committee.

Section 2. The Board of Directors shall consist of no less than seven (7) and no more than eighteen (18) members of the healthcare profession. Members shall represent the workforce regions and health career programs in the state. Members will serve a three (3) year term unless they are the AL HOSA President, elected as an officer, or are invited to serve an additional term. Members may be removed from the Board of Directors with a 2/3 vote for failure to behave in a professional and ethical manner and/or failure to perform their duties as assigned. New members may be suggested by current members of the Board and elected to membership by the Board. The Board shall consist of the following appointed and/or elected members, all with voting rights:

- A. A local HOSA advisor or CTE administrator from each workforce region
- B. A minimum of two (2) representatives from the healthcare profession
- C. The Alabama HOSA State Advisor
- D. The Alabama State Department of Education (ALSDE) Health Science Administrator
- E. The Alabama State Department of Education (ALSDE) Health Science Education Specialist
- F. The Alabama HOSA President (one-year term)
- G. Two (2) representatives from post-secondary education
- H. An Alabama HOSA alumni

Section 3: The Ex-Officio Members of the Board of Directors will include:

- a) The Alabama HOSA State Advisor
- b) The Alabama HOSA President
- c) The Alabama State Department of Education (ALSDE) Health Science Education Specialist
- d) The Alabama State Department of Education (ALSDE) Health Science Administrator

Section 3. The Alabama HOSA Board of Directors shall meet at least one time a year. The time and place will be determined by the Alabama HOSA State Advisor and current President of the Board.

- a) Special meetings of the Board of Directors may be called when requested by five (5) members of the Board but not less than ten (10) days prior to the meeting.
- b) The President shall preside at meetings of the Board of Directors.
- c) The Board of Directors may conduct business electronically, as needed.
- d) Any board member may participate in meetings by means of a virtual application, telephone, and/or electronic conference call if unable to attend the scheduled meeting(s) in person.
- e) Written notice of the date, time, and place of any meeting must be mailed and/or emailed by a Board officer and/or ALSDE Health Science section.
- f) Thirty percent (30%) of the membership shall constitute a quorum.
- g) A quorum for mail, email or voice ballot shall be a majority of the membership.

Section 4. The Alabama HOSA Board of Directors shall:

- a) Perform duties as specified in these Bylaws and Policies as may be adopted by the Board and in compliance with the policies of the Alabama State Department of Education.
- b) Recommend to the Board President creation of such committees, standing or special, as may be deemed appropriate to meet the goals of Alabama HOSA.
- c) Ratify chairperson and committee members appointed by the Board President. The Board President shall be an ex-officio member of all committees appointed by the Board.
- d) Amend the Bylaws and take other actions necessary to implement the purposes of Alabama HOSA.
- e) Serve at least a two-year term (except AL HOSA President, Chair, and Chair elect positions) that begins in May and ends in April

Section 5. Officers

- a) The following officers will serve on the Board of Directors: Immediate Past-Chair, Chair, Chair-Elect, and Secretary and must be current board members.

- b) Officers are elected by the Board of Directors.
- c) Officers will serve for the following terms:
 - Chair moves into Immediate Past Chair following their second year as Chair
 - Chair Elect moves into Chair and then Immediate Past Chair for a total of three terms/six years of service
 - Secretary remains secretary for a two (2) year term
- d) Vacancy of Officer Positions may be filled for the remainder of the term by the Board of Directors.
- e) Officers may be removed from office with a 2/3 vote for failure to behave in a professional and ethical manner and/or failure to perform their duties as assigned.

Section 6. Health Science Advisement

- a) The Board of Directors may serve as an advisory panel to the ALSDE State Staff regarding Health Science curriculum planning and teacher certification.

Section 7. Vacancies

- a) A vacancy occurring in any office within the board may temporarily be filled by the Alabama HOSA Board of Directors until the next scheduled board meeting.
- b) A vacancy in the Alabama HOSA Board of Directors may be filled by a majority vote of members in office.

**ARTICLE II
AMENDMENTS**

These Bylaws may be approved for amendment by a two-thirds vote by the Board of Directors, provided that the proposed amendment(s) has been submitted in writing to each Board member at least thirty days prior to consideration by the Board. When amendments are made, Alabama HOSA chapters will be notified at the annual State Leadership Conference.

Approved and effective May 16th, 2022